



U.S. AIR FORCE

VACANCY ANNOUNCEMENT

Air Force Office of Special Investigations
27130 Telegraph Road
Quantico, VA 22134



JOB TITLE: Criminal Investigator

DEPARTMENT: Department of the Air Force

AGENCY: Air Force Office of Special Investigations

JOB ANNOUNCEMENT NUMBER: 10-16-JRN-INT-04

MANPOWER POSITION CONTROL NUMBER (MPCN): 0001393207

OPEN PERIOD: October 31, 2016 to November 14, 2016

SALARY RANGE: \$51,811 - \$96,004 / Per Year

SERIES & GRADE: GS-1811-11 Target 13

POSITION INFORMATION: Full Time - Excepted Service Permanent

LAW ENFORCEMENT RETIREMENT: This position is a rigorous law enforcement officer (LEO) position. IAW DoDI 1400.25 Volume 36, "The maximum entry age for covered primary law enforcement officer positions is 37. Persons not appointed by the last day of the month in which they become age 37 shall not be originally appointed or assigned to these positions." Exceptions to the maximum entry age (MEA) "shall be extremely rare and based only on a compelling hardship to the DoD Component mission, i.e., made only to overcome a recruitment shortage."

PROMOTION POTENTIAL: GS-1811-13

DUTY LOCATION: 8th Field Investigations Region – Detachment 802, Patrick Air Force Base, Florida

WHO MAY APPLY: Current AFOSI GS-1811 employees

SUPERVISORY STATUS: No

KEY CAREER POSITION (KCP): Defense National Relocation Program (DNRP) entitlements: This position is not identified as a Key Career Position (KCP) for AFOSI. IAW AFMAN 36-606 GM 3, employees selected for non-KCP positions are eligible for DNRP Destination Services assistance, i.e., Home finding for Buyers, Home finding for Renters, and Mortgage Counseling, but ARE NOT ELIGIBLE for Guaranteed Home Sale (GHS) or Property

Management Services (PMS). However, these employees remain eligible for reimbursement of other moving and real estate expenses. This is an Air Force-level change that impacts all centrally managed career fields.

MOBILITY: This position requires the employee to sign a mobility agreement as a condition of employment in accordance with Chapter 16 of AFMAN 36-606, Civilian Field Management and Development. Applicants must be willing to accept assignments anywhere in the U.S. and/or in overseas locations.

TRAVEL REQUIRED

- Requires occasional travel away from the normal duty station
- May require travel via various military or commercial means
- May require international travel

RELOCATION EXPENSES

- Yes
- PCS expenses will be paid IAW the Joint Travel Regulation and AFMAN 36-606

EMERGENCY ESSENTIAL: This position is Emergency–Essential (E-E). Due to the mission essential nature of EE positions, concurrent membership in the military reserves could conflict with the performance of these duties. If you are selected for an EE position and are also an active reservist, you will be *required* to transfer to an inactive status or resign from the reserves prior to your appointment. You may not join the reserves while occupying an E-E position.

DUTIES: Position is integral to AFOSI 8th Field Investigations Region Counterintelligence (CI) and Research Development Acquisitions (RDA) mission, supporting base level CI/RDA operations, liaison with federal and local authorities, and the neutralization of potential CI threats to the Wing, RDA mission, Air Force and the DoD. Exercises knowledge of AFOSI's CI program, goals, objectives and senior management desires. Evaluates a wide range of laws, policies, regulations and precedents and historical situations applicable to AFOSI and its mission. Generates timely, accurate, relevant, objective and useable information to support command decision-making. Performs operational liaison with U.S. federal, state, local and foreign counterpart law enforcement, counterintelligence and security agencies for the purpose of enhancing and coordinating working relationships. Conducts thorough and timely investigations in accordance with published policy.

QUALIFICATIONS REQUIRED: All qualifications for this position must be met prior to employee's assignment to the position.

- Knowledge of a wide range of complex investigative policies, principles, concepts, and practices; criminal and case law precedents; pertinent statutes and regulations such as the Code of Federal Regulations (CFRs) and Uniform Code of Military Justice (UCMJ); administrative and legal procedures; requirements of various legal jurisdictions; and rules of evidence, criminal procedures and court decisions concerning admissibility of evidence, constitutional rights, search and seizure, apprehension and related criminal investigative and law enforcement matters.

- Knowledge of a broad range of advanced investigative techniques, research methods, and analyses to conduct investigations where significant difficulties are encountered; select, adapt, and apply investigative techniques; overcome obstacles in gathering and interpreting evidence; and prescribe or recommend corrective action.
- Knowledge of relationships between and among federal, state, and local law enforcement agencies, their functions, and jurisdictions and the need for coordination with them or with other governmental jurisdictions to coordinate investigative activities.
- Knowledge of various investigative aids, such as use of subpoenas, forensic dentistry, audio, and visual instruments, etc., to collect and confirm information from a variety of sources; conduct sophisticated surveillance; develop supportable cases for presentation and/or prosecution; etc.
- Skill in communicating orally and in writing.
- Ability to deal effectively with others to gain their confidence and cooperation.

Specialized Experience: To qualify for the next grade level, applicant must have 52 weeks of specialized experience equivalent to at least the next lowest grade level.

ADDITIONAL REQUIREMENTS:

Driver's License: This position requires the incumbent employee to drive a motor vehicle. Incumbent must possess and maintain a valid state driver's license.

Drug Testing: Position is designated by the Air Force as a testing designated position under the Air Force Civilian Drug Testing Program and subject to random drug testing.

Firearms: The duties of this position require the incumbent to carry a firearm. Applicants must meet initial and continuing AFOSI qualifications in the use of firearms.

Lautenberg Amendment: This position requires the incumbent to carry a firearm. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (18 U.S.C. Section 922(g) ((9)).

Medical, Health and Fitness Requirements:

- Must be physically fit in order to perform strenuous and physically demanding duties
- May be required to take a series of vaccinations and immunizations
- Moderate to arduous physical exertion involving standing, walking, running
- The use of firearms
- Exposure to inclement weather or other environmental hazards
- Manual dexterity

- Arms, hands, legs, and feet must be sufficiently intact and functioning in order that applicants may perform the duties satisfactorily
- Sufficiently good vision in each eye, with or without correction, is required to perform the duties satisfactorily. Near vision, corrective lenses permitted, must be sufficient to read printed material the size of typewritten characters.
- Adequate hearing is required in order to perform duties safely and satisfactorily; hearing loss, as measured by an audiometer, must not exceed 35 decibels at 1000, 2000, and 3000 Hz levels
- Must possess emotional and mental stability
- Any physical or mental condition that would cause the applicant to be a hazard to themselves or others is disqualifying
- Must successfully pass a pre-employment medical examination (including vision, hearing, cardiovascular and mobility of extremities) by an authorized Government physician and be determined physically able to perform duties without being a hazard to themselves or others

Polygraph Examination: Applicants are subject to counterintelligence scope polygraph examinations as determined by the command. Failure to successfully complete a polygraph examination could result in disciplinary action as determined by the command.

Security Clearance: Position is critical sensitive and requires a Top Secret security clearance with a special background investigation (SBI).

Work Environment: Employees may be assigned anywhere in the U.S. or overseas. In addition, employees may be required to work in areas of unrest or in war zones.

Work Location: Some work may be performed in overseas areas of political unrest that may involve a risk to the incumbent and require a wide range of safety precautions.

Work Schedule: Employee may be subject to work schedules in excess of 50 hours per week, as required. Employee may be required to work overtime and must be available to work other than normal duty hours which may include weekends, evenings and/or holidays
Employee may be recalled to duty.

BENEFITS:

LEAP: 1811 series employees receive Law Enforcement Availability Pay (LEAP) of up to 25% of their adjusted basic pay as compensation for working a substantial amount of unscheduled overtime hours and for being available to work a substantial amount of unscheduled overtime hours. Total salary cannot normally exceed the maximum biweekly premium pay limitation of 5 USC 5547.

Locality Pay: This position is authorized locality pay based on the location of permanent assignment.

HOW TO APPLY:

To apply for this position, you must complete and submit the documentation specified in the Required Documents sections below. If your application package is incomplete, received outside the area of consideration or you are not qualified for the position, your application will not be considered. The complete application must be submitted by **2359 (EST) on November 14, 2016** to receive consideration. Required documentation can either be emailed or mailed via the United States Postal Service (USPS).

Packages can *either* be emailed or mailed via the United States Postal Service (USPS).

1. Email instructions – email **complete** packages to AFOSI.CXOffice.CXOFFICE@us.af.mil

2. USPS instructions – send **complete** packages to: SA Karen L. Peterson, HQ AFOSI/DPA, 27130 Telegraph Road, Quantico, VA 22134. If mailing via the USPS, must be postmarked no later than **November 14, 2016**. Additionally, applicants should ensure they telephonically contact SA Peterson to advise they have submitted a package via the USPS.

As a part of the selection process, information will be obtained from your Civilian Career Brief and most recent Career Development Plan (CDP). If the information reported on your CDP does not match the information on your Civilian Career Brief, you will be required to provide documentation to validate.

REQUIRED DOCUMENT:

The following document is **required** for **all** applicants.

1. Self-Nomination for Reassignment or Promotion (SNRP), AFOSI Form 119
 - a. Applicants are responsible for routing AFOSI Form 119 through their chain of command to obtain first and second level reviews.
 - b. AFOSI Form 119 must contain **both** first and second level reviews.

-----**IMPORTANT INFORMATION**-----

Selection will be made on merit without regard to race, color, religion, sex, national origin, marital status, physical handicap, political affiliation or non-merit factor. The Department of the Air Force is an Equal Opportunity Employer.