



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS AIR FORCE OFFICE OF SPECIAL INVESTIGATIONS**  
**QUANTICO, VIRGINIA**

3 Nov 15

MEMORANDUM FOR AFOSI INITIAL SKILLS TRAINING ELIMINEE APPLICANTS

FROM: AFOSI HQ/OL-E

SUBJECT: Initial Skills Training (IST) Eliminee Accession Applications for AFOSI Board

1. Selection for AFOSI duty is a very competitive process. If the reclassification approval authority (HQ AFPC/DPSIP) has granted you permission to submit an application for consideration to be reclassified into the 71S career field, please follow the guidance below to complete your application. Your application should be submitted as soon as possible upon receipt of your official "Notification of Retention and Reclassification."
2. If you are interested in applying for AFOSI duty, reach out to your local AFOSI unit leadership as soon as possible to introduce yourself. A list of AFOSI units can be found on the website: <http://www.osi.af.mil>. The AFOSI unit leadership may be able to allow you to shadow their unit and provide you with information needed to make an informed decision about applying for the career field. It is very important you understand the realities of being an officer agent within AFOSI and do thorough research about the AFOSI career field before applying. If you receive approval to apply for AFOSI duty, the local AFOSI unit will be contacted and information they provide will be considered during the selection process.
3. While there is no set criterion of favorable applicant attributes, AFOSI takes note of those applicants with unique skills and strong leadership qualities. A strong grade point average, law enforcement experience, fluency in a foreign language and cyber knowledge are by no means mandatory, but they will certainly help an applicant stand apart from other applicants.
4. Applicants will submit the documents required for the retention and reclassification board to HQ AFPC/DPSIP per their direction. If you are interested in AFOSI, ensure it is listed as your number one choice for a career field. Also, ensure in your memorandum to the board you highlight why you are interested in AFOSI and what attributes you can bring to the career field.
5. AFOSI has no say in the retention and reclassification board as it is a separate process from the AFOSI selection board. There is also no guarantee that AFOSI will receive any quotas for personnel during each board as this is determined by HQ AF/A1. If you are selected for retention by the Air Force and AFOSI has quotas, only those packages with AFOSI selected as their number one choice will be forwarded to AFOSI for a separate selection board.
6. After the board results are approved, HQ AFPC will notify all applicants of the results. If selected, an Applicant Suitability Investigation will be conducted by the local AFOSI unit. If approved, the member will attend a future course at the U.S. Air Force Special Investigations

"EYES OF THE EAGLE"

Academy (USAFSIA) in Glynco, GA, which is collocated with the Federal Law Enforcement Training Center (FLETC). The AFOSI assignments officer at AFPC will facilitate assignments after training. If not approved for AFOSI duty, applicants will either separate or be reclassified into another AFSC (as determined by HQ AFPC/DPSIP).

7. As previously mentioned, the retention and reclassification board is held by HQ AFPC/DPSIP and AFOSI has no say in this initial board.

8. If you have additional information or questions about the Initial Skills Training elimination process, you can email or call Maj Shannon Bancroft, Chief AFOSI Officer Assignments at shannon.bancroft@us.af.mil or DSN 665-4457 or comm: 210-565-4457.

SHANNON L. BANCROFT, Maj, USAF  
Chief, AFOSI Officer Assignments