



VACANCY ANNOUNCEMENT

Air Force Office of Special Investigations
27130 Telegraph Road
Quantico, VA 22134



JOB TITLE: Criminal Investigator – Cyber Flight Chief

DEPARTMENT: Department of the Air Force

AGENCY: Air Force Office of Special Investigations (AFOSI)

JOB ANNOUNCEMENT NUMBER: 04-17-JRN-INT-02

MANPOWER POSITION CONTROL NUMBER (MPCN): 0001210207

OPEN PERIOD: May 1, 2017 to May 15, 2017

SALARY RANGE: \$52,329 - \$96,958 / Per Year

SERIES & GRADE: GS-1811-13

TOUR LENGTH: 36 Months (IAW the JTR, Appendix Q, Part 3)

POSITION INFORMATION: Full Time - Excepted Service Permanent

LAW ENFORCEMENT RETIREMENT: This position is covered as Secondary under the special retirement provisions for law enforcement officers meaning experience in a rigorous law enforcement position, or equivalent experience outside the Federal Government, is a mandatory prerequisite. Employees may retain FERS special LEO retirement coverage in a secondary position **only** if they have at least three years of service in a covered primary position and transfer without a break in service to a secondary LEO position.

PROMOTION POTENTIAL: GS-1811-13

DUTY LOCATION: AFOSI 7th Field Investigations Region, 4th Field Investigations Squadron, Vogelweh Cantonment AIN, Germany

WHO MAY APPLY: Current AFOSI GS-1811 employees

SUPERVISORY STATUS: Yes. The incumbent of this position performs supervisory duties, but supervisory duties encompass less than 25% of the incumbent's regularly scheduled workweek which is the minimum amount required by OPM to be titled a "supervisor".

KEY CAREER POSITION (KCP): Defense National Relocation Program (DNRP) entitlements: This position is identified as a KCP for AFOSI. KCPs are challenging, career enhancing positions

meant to foster the continued development of career field employees from functional experts into strategic leaders; they provide the stepping stones for individuals to move from functional experts to corporate assets. IAW AFMAN 36-606, employees selected for KCP positions are eligible for DNRP Destination Services assistance, i.e., Home finding for Buyers, Home finding for Renters, and Mortgage Counseling, as well as Guaranteed Home Sale (GHS) or Property Management Services (PMS) when elected in lieu of reimbursement for real estate expenses.

MOBILITY: This position requires the employee to sign a mobility agreement as a condition of employment in accordance with Chapter 16 of AFMAN 36-606, Civilian Field Management and Development. Applicants must be willing to accept assignments anywhere in the U.S. and/or in overseas locations.

TRAVEL REQUIRED

- Requires occasional travel away from the normal duty station
- May require travel via various military or commercial means
- May require international travel

RELOCATION EXPENSES

- Yes
- PCS expenses will be paid IAW the Joint Travel Regulation and AFMAN 36-606

EMERGENCY ESSENTIAL: This position is not Emergency–Essential (E-E)

DUTIES: Oversees, supervises, coordinates and conducts AFOSI's Cyber Law Enforcement and Counterintelligence (LE/CI) liaison mission throughout the United States (U.S.) European Command (EUCOM), U.S. Africa Command (AFRICOM), and U.S. Central Command (CENTCOM) regions. Leads a specialized team of Cyber Crime Investigators (CCIs) who enable global counter-threat investigations and operations on behalf of the Region 7 Commander. Leads senior cyber investigators who independently support, plan, direct, organize, and conduct extremely difficult and complex investigations of intrusions into computer systems, to include unclassified and classified domains; supervises investigations involving violations of the Uniform Code of Military Justice (UCMJ), and federal and state statutes, involving computers and other advanced technology; supervises and ensures legal compliance of cyber-related counterintelligence operational activities. Draws from recent AFOSI leadership experience conducting Law Enforcement and Counterintelligence investigations to mentor, guide, and instruct subordinates regarding the employment of highly specialized technology and the safeguarding of computer-related evidence. Effectively maintains liaison with Foreign, DoD and USAF partners; represents 4th Field Investigations Squadron (4 FIS), Cyber Investigations & Operations (CI&O) during Foreign, DoD and USAF conferences, meetings and community events. Provides 4 FIS leadership with consultation and advice regarding cyber policies, procedures and guidelines as they relate to 4 FIS's execution of AFOSI's global mission. Schedules, prepares and presents briefings to senior Department of Defense (DoD) officials (includes USAF, AFOSI, National Security Agency (NSA), Foreign and Joint partners) related to 4 FIS/CI&O's worldwide cyber-law enforcement and counterintelligence operations. Coordinates and de-conflicts 4 FIS/CI&O operational activity with AFOSI's Investigations Collections Operations Nexus (ICON) and other Federal and DoD entities when appropriate. Works closely with the HQ AFOSI CI&O program manager, ICON, field CCIs,

detachment commanders, and other managerial personnel to advance AFOSI's ability to execute its mission effectively in cyberspace.

QUALIFICATIONS REQUIRED: All qualifications for this position must be met prior to employee's assignment to the position.

- Knowledge, at a mastery level, of the laws, regulations, advanced principles and concepts, techniques, and legal processes and approaches related to investigative and enforcement work.
- Knowledge of the rules of evidence, criminal procedures, and court decisions concerning admissibility of evidence, constitutional rights, search and seizure, apprehension, and related criminal investigative and law enforcement matters.
- Knowledge of relationships between and among Federal, state, and local law enforcement agencies and their functions and jurisdictions.
- Knowledge of various investigative aids, such as use of subpoenas, forensic dentistry, audio and visual instruments, etc.
- Skill in communicating orally and in writing.
- Ability to plan, organize, and direct functions of a small staff and multiple stakeholders

DESIRED QUALIFICATIONS:

- Knowledge of applicable national- and USAF-level governing CI and LE policies, directives, and instructions to ensure the greatest degree of integration and understanding of both legal and operational capabilities and resources while operating in and through joint cyberspace
- Comprehensive knowledge of criminal and national security investigative and operational procedures, methodologies, and jurisdictional matters to ensure the greatest degree of integration for AFOSI capabilities
- Comprehensive knowledge of current and future AFOSI cyber operations for both criminal and counterintelligence investigations and operations
- Advanced knowledge of criminal and national security investigative and operational procedures, methodologies and jurisdictional matters
- Experience crafting and delivering senior level briefings; including succinctly explaining complex cyber investigations and operations to a non-technical decision-maker
- Skill in building, sustaining, and optimizing collaboration and teamwork towards a common goal

- Ability to gather facts and use effective investigative and counterintelligence tactics, techniques, and procedures to accurately assess information and make sound decisions
- Must apply and be accepted into the Cyber Investigations and Operations Program.

Specialized Experience: To qualify for the GS-1811-13 level, applicant must have 52 weeks of specialized experience equivalent to at least next lower grade level.

ADDITIONAL REQUIREMENTS:

Supervisory Probationary Period: This is a supervisory position, under provisions of the Civil Service Reform Act, first time supervisors will be required to serve a one-year probationary period.

Driver's License: This position requires the incumbent employee to drive a motor vehicle. Incumbent must possess and maintain a valid state driver's license.

Drug Testing: Position is designated by the Air Force as a testing designated position under the Air Force Civilian Drug Testing Program and subject to random drug testing.

Firearms: The duties of this position require the incumbent to carry a firearm. Applicants must meet initial and continuing AFOSI qualifications in the use of firearms.

Lautenberg Amendment: This position requires the incumbent to carry a firearm. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (18 U.S.C. Section 922(g) ((9)).

Medical, Health and Fitness Requirements:

- Must be physically fit in order to perform strenuous and physically demanding duties
- May be required to take a series of vaccinations and immunizations
- Moderate to arduous physical exertion involving standing, walking, running
- The use of firearms
- Exposure to inclement weather or other environmental hazards
- Manual dexterity
- Arms, hands, legs, and feet must be sufficiently intact and functioning in order that applicants may perform the duties satisfactorily
- Sufficiently good vision in each eye, with or without correction, is required to perform the duties satisfactorily. Near vision, corrective lenses permitted, must be sufficient to read printed material the size of typewritten characters.
- Adequate hearing is required in order to perform duties safely and satisfactorily; hearing loss, as measured by an audiometer, must not exceed 35 decibels at 1000, 2000, and 3000 Hz levels
- Must possess emotional and mental stability

- Any physical or mental condition that would cause the applicant to be a hazard to themselves or others is disqualifying
- Must successfully pass a pre-employment medical examination (including vision, hearing, cardiovascular and mobility of extremities) by an authorized Government physician and be determined physically able to perform duties without being a hazard to themselves or others

Polygraph Examination: Applicants are subject to counterintelligence scope polygraph examinations as determined by the command. Failure to successfully complete a polygraph examination could result in disciplinary action as determined by the command.

Security Clearance: Position is critical sensitive and requires a Top Secret security clearance with a special background investigation (SBI).

Work Environment: Employees may be assigned anywhere in the U.S. or overseas. In addition, employees may be required to work in areas of unrest or in war zones.

Work Location: Some work may be performed in overseas areas of political unrest that may involve a risk to the incumbent and require a wide range of safety precautions.

Work Schedule: Employee may be subject to work schedules in excess of 50 hours per week, as required. Employee may be required to work overtime and must be available to work other than normal duty hours which may include weekends, evenings and/or holidays. Employee may be recalled to duty.

BENEFITS:

LEAP: 1811 series employees receive Law Enforcement Availability Pay (LEAP) of up to 25% of their adjusted basic pay as compensation for working a substantial amount of unscheduled overtime hours and for being available to work a substantial amount of unscheduled overtime hours. Total salary cannot normally exceed the maximum biweekly premium pay limitation of 5 USC 5547.

HOW TO APPLY:

To apply for this position, you must complete and submit the documentation specified in the Required Document section below. Failure to comply with instructions as set out in this announcement may result in your application not being considered. If your application package is incomplete, received outside the area of consideration or you are not qualified for the position, your application will not be considered. The complete application must be submitted by **2359 (EST) on May 15, 2017** to receive consideration. Required documentation can either be emailed or mailed via the United States Postal Service (USPS).

Packages can *either* be emailed or mailed via the United States Postal Service (USPS).

1. Email instructions – email **complete** packages to AFOSI.CXOffice.CXOFFICE@us.af.mil

2. USPS instructions – send **complete** packages to: SA Karen L. Peterson, HQ AFOSI/DPA, 27130 Telegraph Road, Quantico, VA 22134. If mailing via the USPS, must be postmarked no later than **May 15, 2017**. Additionally, applicants should ensure they telephonically contact SA Peterson to advise they have submitted a package via the USPS.

As a part of the selection process, information will be obtained from your Civilian Career Brief and most recent Career Development Plan (CDP). If the information reported on your CDP does not match the information on your Civilian Career Brief, you will be required to provide documentation to validate.

REQUIRED DOCUMENT:

The following document is **required** for **all** applicants.

1. Self-Nomination for Reassignment or Promotion (SNRP), AFOSI Form 119
 - a. Applicants are responsible for routing AFOSI Form 119 through their chain of command to obtain first and second level reviews.
 - b. AFOSI Form 119 must contain **both** first and second level reviews.

-----IMPORTANT INFORMATION-----

Selection will be made on merit without regard to race, color, religion, sex, national origin, marital status, physical handicap, political affiliation or non-merit factor. The Department of the Air Force is an Equal Opportunity Employer.